

ISGE Privacy Policy Statement

This section outlines policies and practices of the International Society of Gynecological Endocrinology (ISGE) regarding the collection and use of your personal information from your visit to our Web site (www.gynecologicalendocrinology.org).

Information we collect

1. Non-personal information

It is data about usage and service operation that is not associated with a specific personal identity. ISGE collects and analyzes general non-personal information to evaluate how visitors use its website.

ISGE may share with third parties non personal information, anonymous information about overall usage of our Web site, in order to provide general information about our Web site or obtain educational grant funding that supports the development of the site. We do not share any personal information, including your e-mail address, about specific users.

ISGE uses "cookies". A "cookie" is a small data file transferred by a website to your computer's hard drive. Accepting the cookies used on our site does not give us access to your personal information, but we may use the cookies to identify your computer. We use only cookies typically classified as "session" cookies. They do not stay on your computer after you leave our website or close your browser. The aggregate information collected permits us to analyze traffic patterns on our site. This can enable us over time to provide a better experience on our site by improving content or personalization and making our site easier to use.

Most browsers automatically accept cookies by default, but you can usually refuse cookies or selectively accept certain cookies by adjusting the preferences in your browser. If you turn off cookies, there may be some features of our site that will not be available to you and some Web pages may not display properly.

2. E-mail Communication

When contacting ISGE at any of the e-mail addresses used for member and non-member customer assistance, we may ask for certain information such as your name, member ID number, e-mail address, telephone number, or fax number. When collected for this purpose, the information is used solely to identify and to provide the requested assistance.

We recommend that you do not send any confidential information to us by e-mail. If you choose to forward confidential information by e-mail, you accept the risk that a third party may intercept this information.

Please see the section "ISGE Members Only" for details of how we may use members' e-mail addresses.

ISGE will not distribute the e-mail addresses of members or non-member customers to any third party.

3. Information gathered to Process Transactions

When visitors to our Web site or users of other Internet services apply for or renew membership, register for events, make a donation, participate in a CME activity, or sign up for services, we will collect information necessary to process the transaction. This may include your name, address, telephone and fax numbers, e-mail address, and credit card number or other payment information.

This information is encrypted and sent to us using a secure method, in order to assure that your private information, including your e-mail address, is securely and safely transmitted. However, despite using every reasonable step to ensure a safe transmission of data there is not an absolute assurance that private information, whether transmitted via the Internet or otherwise, cannot be accessed inappropriately or unlawfully by third parties. We have taken and we are committed to take reasonable actions to ensure that this kind of information is transmitted in a secure and safe manner.

In the event of a change in the user's personal information (such as telephone, e-mail, postal address or zip code), or in the event a user no longer wish to use our service, it is possible to correct, update or delete/deactivate user's personal information. This can usually be done by e-mailing isge@gynecologicalendocrinology.org or contact us by telephone or postal mail at the contact information listed below.

In the section "ISGE Members Only" you can find details of how we may use members' personal information, including your e-mail address, collected during membership application or renewal of personal account information.

4. Payment Information

Payment information is gathered with the only purpose to process a transaction; this information is stored only to comply with national tax laws. While being used to process the transaction, your payment information is kept in an encrypted format and reasonable measures are taken to ensure your payment information is not vulnerable to theft or interception. We will not store your payment information for other uses that are not related to the processing of the transaction.

Third parties are employed to assist us with fulfilling orders and other requests involving payment, and these third parties will have access to certain personal information, including your e-mail address, in order to perform their services for us. We limit the use of all such personal information by these third parties to performance of such services.

When a transaction is submitted on the ISGE Web site, the user's personal information – including the credit card number – is sent directly to the bank for processing.

5. ISGE Members Only

Member profiles are maintained for every active member of the Society in our main membership database. This profile includes information such as member ID number, name, institution/firm, postal address, telephone and fax numbers, and e-mail address.

ISGE collects and uses the e-mail addresses of member subscribers to various programs for the purposes of sending the e-mail messages that comprise these services. We may occasionally send e-mail messages with surveys regarding these services.

The personal information, including your e-mail address, in the member profiles is occasionally used by ISGE to distribute marketing materials by mail, fax, or e-mail. Members can decide not to receive from ISGE certain printed mailings, faxes, or certain e-mail notices. However, electing not to receive any of these communications may mean that you will not receive important notices about your membership or materials, events, or services that may be useful to you.

If you are a member and wish to elect not to be included in any of these communications, please contact ISGE using the methods listed in paragraph 10.

6. World Congress Registrations

Currently, the ISGE Web site does not collect information to process registrations to attend the ISGE World Congress and other large ISGE events. ISGE provides a link from its Web site to the Web site of the trusted contracted meeting registration company that processes all online registrations. This company mails all registration reports, including the name of the participant and payment details, to the ISGE Central Office. Registrants' member status within the Society is confirmed. Member and non-member registrants are recorded in the ISGE database to allow for certificate processing and verification of continuing education credit hours. Individuals who have attended ISGE meetings in the past are mailed information about future ISGE meetings and events. If you do not want to receive these mailings, contact ISGE as indicated in paragraph 10.

7. Links to Other Web Sites

The ISGE Web site and many of the ISGE print publications contain many links to other Web sites. ISGE is not responsible for the privacy practices or the content of these other Web sites. We advise you to check with the other sites to determine their privacy policies.

8. Sharing of Personal Information

ISGE will disclose your personal information, including your e-mail address, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) comply with the law or legal process served on ISGE (b) protect and defend the rights or property of ISGE (including the enforcement of our agreements); or (c) act in urgent circumstances to protect the personal safety of users of ISGE services, its staff or members of the public.

9. Notification of Changes

If there are updates to the terms of ISGE's Online Privacy Statement, we will post those changes and update the revision date in this document.

ISGE will prominently post a notice on this Web site 30 days prior to implementation of material changes to its privacy policy. Additionally, if there are any changes in the way in which ISGE will be using personal information, including your e-mail address, users will be given a choice regarding that new usage.

10. Contacting ISGE About Privacy Issues

We value your opinions. If you have suggestions and questions about our privacy statement and our privacy practices you can send them to our addresses below. If you elect not to receive certain forms of communication from ISGE and third parties, please contact us:

By e-mail at: info@gynecologicalendocrinology.org

By phone at: +39 050 503985

By fax at: +39 050 220 7028

By postal mail at: The Presidential Office, International Society of Gynecological Endocrinology, Division of Gynecology and Obstetrics, University of Pisa, Via Roma 35, 56126 Pisa, Italy.

ATTN: Website Privacy